



St Jude & St Paul's
Church of England Primary School

Governor Allowances

Date: December 2017

Lead: Chair of Governors

Committee: General Purposes Committee (Policies)

Review: Autumn 2019

'Bless us to encourage, love and learn'

This policy statement has been developed in accordance with the Education (Governors' Allowances) Regulations 2003. These regulations give Governing Bodies the discretion to pay allowances from the school's annual budget allocation to governors for certain allowances which they incur in carrying out their duties.

St Jude & St Paul's C.E. Primary School Governing Body believes that paying governors' allowances, in specific categories as set out below, is important in ensuring equality of opportunity to serve as governors for all members of the community and so is an appropriate use of school funds. The specific items allowable reflect this objective.

From 1st September 2015 all governors of St Jude & St Paul's C.E. Primary School will be entitled to claim the actual costs, which they incur as follows:

Governors will be able to claim out of pocket allowances providing the allowances are incurred in carrying out their duties, as a Governor or representative of St Jude & St Paul's C.E. Primary School, and are agreed by the General Purposes Committee that they are justified before any reimbursable costs are incurred.

The Governing Body at St Jude & St Paul's C.E. Primary School acknowledges that:

Governors wishing to make claims under these arrangements, once prior approval has been sought, should complete a claims form (obtainable from the School Office), attaching receipts where possible, and return it to the School within two weeks of the date when the allowances were incurred, when they will be submitted for approval by the Chair of Governors or Chair of General Purposes to be presented to the General Purposes Committee for final approval.

Claims will be subject to independent audit and may be investigated by the Chair of Governors (or Chair of General Purposes in respect of the Chair of Governors) if they appear excessive or inconsistent.

This policy will be reviewed every two years.